

A
Newsletter for
Gillespie Electric,
Inc. Employees and
Their Families

IMPORTANT Dates To Remember


- Nov. 24, 2014—Safety Committee Meeting 3:30 pm at the Office **All Are Welcome**

- Nov. 27, 2014—



- Nov. 28, 2014—Closed
- Dec. 1st, 2014—Foreman's meeting 4:00 pm at the office
- Dec. 22, 2014— Safety Fair and Holiday Luncheon 7:30 am (Mandatory for all employees)
- Dec. 23- 24, 2014— Closed
- Dec. 25, 2014—



- Dec. 26, 2014—Closed
- Jan. 1, 2015 
- Jan. 2, 2015—Closed

The Electrical Wire


Gillespie Electric's Mission Statement


We are committed to providing high quality construction services, guided by the principles of Merit Construction and Free Enterprise, to both public and private markets. It is our goal to establish and maintain a reputation for excellence in our work, for fair and competitive prices, and for a superior degree of responsibility and competence on the part of every member of the company.


Website, Facebook and LinkedIn

Please check out the company website, www.gillespie-electric.com. We have been working on updating the site and making it more user friendly. We are also now on FACEBOOK and LinkedIn. Like our pages and you will receive notices automatically.

7 Ways to Protect Yourself from ID Theft While Holiday Shopping


Never enter your Social Security number or passwords to e-mail and **bank accounts**  as part of the buying process with online retailers. South Floridians have especially been stung with thieves stealing their Social Security numbers to file fake federal tax refunds before the honest taxpayers can.


Use different passwords for online retailers, personal e-mail and **banks**  accounts. If hackers crack one password, then they won't have access to others.


Also, don't save personal information on an online retail website. Retailers will offer convenience and better deals, but many customer databases are breached by **identity thieves** . It's not worth the risk.

Beware of phishing e-mail scams that include website links advertising "incredible deals." Don't click on them.

Type the link directly into your browser.

Use credit cards online, not **debit cards** , to pay for merchandise. Try to use credit cards with low limits to minimize the damage if a thief takes over the account. Or, use a "one-time" credit card number from payment processors such as PayPal.

Also, don't link a **bank account**  to an online pay service such as PayPal. Hackers could break into the PayPal account and drain money from the linked bank account.

Install and update antivirus, anti-malware and **firewall software**  on your computer. Don't forget to update its operating system and Internet browser with the latest security patches.

Gillespie Electric, Inc.

Powering Solutions for A Brighter Tomorrow



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For comments, suggestions
and requests about and for
the newsletter send an email
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We're on the Web!

www.gillespie-electric.com

Birthdays, Anniversaries and Other Important Employee News

November Birthdays:

Nate
Spencer
David
Andrew H.
Ken
Steve



November Anniversaries:

Brian (3 years)

December Anniversaries:

Bob (16 years)

December Birthdays:

Travis
Mark
Aaron



Important News

Congratulations Frank!!!

On September 30th, Frank became a new father. His daughter, Selena was born at 6 lbs. 8 oz. and 18 inches long. Congratulations Frank and Rachel on the new addition to your family!



Office Personnel Changes

Kim, Project Managers Assistant—will be helping out the Project managers in the office. Foreman can call Kim, if their Project Manager is unavailable, with any questions or concerns.

Anita, Service Manager's Assistant—Service techs can call Anita when Matt is unavailable with any questions concerning tickets, permits, inspections, etc.

Lisa, Controller— will be handling payroll and time entry again until Ameriflex is in place at the end of the year. Please call Lisa if you have any questions regarding payroll, time or benefits.

Welcome Amber!!!

As you may have noticed there is a new face in the office. Amber was hired in September to help out in the accounting dept. because of changes in office personnel. When you are in the office, please stop and introduce yourself to Amber so she can put a face with the name.